



PMS Manual for July 2021

We are happy release the performance review for the period July 2020 to June 2021 and appraisal effective July 2021


Please follow the below instruction to view your appraisal letter in HRMS.


Please complete the PMS before 9 PM on 30th July 2021

Note 1: Please reach out to your manager/HR, if you are part of the review cycle and do not see your appraisal letter

Note 2: The content of the appraisal letter is strictly confidential and should not be shared / discussed with unauthorized personnel

Employee Page View on Review Letter





Welcome

Employee

E-documents

Employee Review Guide 2021

AppraisalDocument

Requests

Reports

Help-Desk

Policy

Gallery

Events

TYPE EMPCODE

TODAY INTIME:

DESIGNATION:


DEPARTMENT:

RM:

LOGOUT

ACCEPT

DISCUSSION



XXXXXXXXXX
XXXXXXXXXX

Dear XXXXXXXX

Based on outcome of the review conducted, we are pleased to inform you that effect from **01st July-2021** your compensation has been revised. The details of the compensation are as given below. All other terms and conditions of your employment remain unaltered.


We look forward to your continued best efforts in the days ahead for a mutually beneficial and rewarding association. Your Monthly Cost to Company remuneration has been changed to XXXXXXXX

Components	Rs. Per Month	Rs. Per Annum
Old Cost to Company	XXXXXXX	XXXXXXX
Reviewed Amount	XXXXXXX	XXXXXXX
Revised Cost to Company	XXXXXXX	XXXXXXX


Salary Components	Rs. Per Month	Rs. Per Annum
Performance Bonus (Included in CTC)*	0	0

Click here to accept the review

Employee review acceptance page



Global
H R M S



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TYPE EMPCODE

hrms.theglobex.com says

Are you Sure?

OK

Cancel

FOR MANAGER

DEPARTMENT: SHARED SERVICE


RM: PRAKASH DEV K (GA01442)

LOGOUT

Click here to Accept the review

ACCEPT

DISCUSSION



XXXXXXXXXX
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The screenshot displays the HRMS portal interface. A modal window titled "hrms.theglobex.com says" is open, prompting the user to enter their HRMS Login Credential. The background page shows a welcome message and a review letter.

Enter your HRMS Password

XXXXXXXXXX
XXXXXXXXXX

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Review Acceptance Acknowledgement Page





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TYPE EMPCODE

TODAY INTIME:


DESIGNATION:

DEPARTMENT:

RM:

LOGOUT

Thanks for Accepting the Appraisal



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XXXXXXXXXX

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Thank you